

KEY MANOR CONDOMINIUM  
ASSOCIATION, INC.

February 15, 2022

Key Manor Condominium Board was called to order at 6:02.

Those in attendance were: Mary Chapman, President, Reinaldo Rodriguez, Vice-President, Walt McCanless, Secretary, Tom Pearson, Director, Sheri Carter, Director (she was on speaker phone) and Jenny Kidd from Ameri-tec Also in attendance were Brian Wishard from C-205, Andre Clarke from E-201 and Tammy Hall from B-101.

The meeting was opened by Jenny Kidd.

**ELECTION OF NEW OFFICERS FOR THE BOARD OF DIRECTORS:**

President, Mary Chapman, opened the floor for nominations for the election of new officers of the board for the upcoming year.

The newly elected officers are:

Mary Chapman, President  
Reinaldo Rodriguez, Vice-President  
Tammy Hall, Secretary  
Tom Pearson , Treasurer

Minutes from the meeting on January 18<sup>th</sup> were read by Jenny Kidd. They were approved and seconded.

**UNFINISHED BUSINESS:**

The purchase of C-105 fell through. The unit will go back to court for auction.

Application for D-101 was approved.

A representative from a professional leak assessment company will be on site on March 10, 2022 to inspect properties for a possible ongoing leak.

**NEW BUSINESS:**

There will be a locksmith coming out to check the lock for the storage room door.

Steller Cleaning will be changing their time for cleaning the buildings to more daylight time.

Small tree removal is on hold. Discussion to Invite Mike K. to next meeting.

New Rules and Regulations update coming. Example:18 or older must fill out an application and have a background check.

All motor vehicles must be licensed and in running order. Limit one owner to two parking spaces.

Installed storm doors to Black, new installed window frames, White.

E-107, car problems again, possible tow, check with lawyer.

Building A has mold. Leak detection has a way to check for mold.

A Fines committee was formed: Members are Andre Clarke, Brian Wishard and Walt McCanless.

Motion was made and seconded to adjourn meeting at 7:25 PM.